



## ASSESSMENT PRINCIPLES GROUP (APG) TERMS OF REFERENCE

### Background

Increased attention has been focused on the assessment of student learning, especially as it relates to what we have learned through our experiences of teaching and learning during the global pandemic. In March 2023, a group of leaders from academic units, the student experience portfolio, Registrar's office, Taylor Institute, Secretariat's office and Legal/Student Appeals met to identify pressing issues related to assessment of student learning, and potential actions to be taken. One of the key recommendations from this group of leaders who met in March 2023 was to develop a set of principles to guide student assessment practices at the University of Calgary over the 2023-24 academic year. The intent of the APG is to bring together individuals with interest, expertise and experience in the assessment of student learning to begin to frame the discussion around the development of assessment principles for student learning at the University of Calgary.

### Composition of the group

UCalgary strives to achieve membership that is reflective of our commitment to diversity and inclusion, and this should be considered in the appointment of Assessment Principles Group members. All members should bring together interest, expertise and experience in the assessment of student learning.

#### *Group Members*

- Senior Director, Taylor Institute for Teaching and Learning (ex officio), Administrative co-chair
- One academic staff member appointed by the Vice-Provost (Teaching and Learning), as academic co-chair
- Two Associate Deans (Teaching and Learning) or equivalent
- Two Academic Staff Members
- One Student representative named by the Students' Union
- One Student representative named by the Graduate Students' Association
- Two representatives named by the Vice-Provost, Student Experience and/or Registrar's portfolio
- One academic staff representative named by the Taylor Institute for Teaching and Learning
- One academic staff representative named by the Office of Equity, Diversity, and Inclusion
- One academic staff representative named by the Office of Indigenous Engagement

Up to two additional academic staff, student or staff appointments can be made to help ensure the committee composition reflects the University's commitment to Equity, Diversity, and Inclusion. Group

may also invite additional resource person(s) to attend and participate in meetings, as appropriate to the topic of discussion.

## **Purpose and Responsibilities**

The Assessment Principles Group serves as an advisory group to the GFC (Teaching and Learning Committee) with respect to drafting institutional principles for the assessment of student learning. The proposed principles for the assessment of student learning will be brought through the appropriate governance committees for approval. Specifically, the Group is responsible for:

- a. Creating priorities and timelines to draft and discuss principles for the assessment of student learning.
- b. Developing and implementing broad consultation processes across the campus community to ensure principles are informed by diverse groups across UCalgary, and that there are multiple opportunities for feedback and input.
- c. Guiding the development of principles for the assessment of student learning at UCalgary, informed by relevant scholarship, consultation processes, and feedback.
- d. Developing recommendations for how the principles for the assessment of student learning could be shared and used across the academic community.
- e. Seeking input, feedback, and approval through GFC governance committees related to the assessment of student learning principles.

The Co-Chairs preside at meetings of the Group, lead the Group in all aspects of its work, and are responsible to effectively manage the affairs of the Group and to ensure that the Group is properly organized, functions effectively, and meets its obligations and responsibilities. The Co-Chairs shall also act as spokespersons for the Group, and the liaison between the Group and the GFC (Teaching and Learning Committee).